

## **REPORT OF MINUTES**

### **BOARD OF TRUSTEES SPECIAL MEETING**

**BAY de NOC COMMUNITY COLLEGE  
Catherine Bonifas Board Room (201D)  
Escanaba, MI**

**October 13, 2016**

The meeting was called to order at 4 p.m. ET by Board Vice Chair, Jim Hermans.

Roll call was taken by Assistant Board Secretary, Laura Johnson.

Members Present: Tom England, Joy Hopkins, Bill Lake, Eric Lundin,  
Jim Hermans

Members Absent: Philip Strom, Tom Butch

Administration: Matt Barron, Travis Blume, Kim Carne, Heidi Charon,  
Laura Coleman, Mark Kinney, Jessica LaMarch,  
Dave Laur

Faculty: Ken Hinzman, Mike Young

Recorder: Laura Johnson, Assistant Board Secretary

Jim Hermans stated the meeting was called to hear an update on the Guided Pathways Initiative and turned the meeting over to Dr. Coleman.

Dr. Coleman shared the Guided Pathways initiative makes up most of our strategic plan. She thought it was important for the Board to hear what has been accomplished and where we intend to go with the initiative as we are going into the budget for the next year and working on the strategic agenda. The teams have been working hard on making changes through Guided Pathways.

Matt Barron, Executive Dean of Arts, Science, and Academic Support, opened the presentation by explaining that Guided Pathways will change almost everything the College does from a student perspective. Students will be affected by it in almost every area of the College.

Guided Pathways is a national and state initiative with 24 of the 28 Michigan community colleges embarking on the journey. Cohort I began the year prior to Cohort II. Although Bay is part of Cohort II, we are just about as far along as most schools in either cohort.

The presentation included information from the teams listed below. Discussion was held with trustees throughout the presentation.

The presentation slides are attached.

- The Career Pathways Marketing Team and Academic Map Team were represented by Kim Carne, VP of College Advancement and Mike Young, Social Behavioral Science Instructor who reported on Marketing and Academic Maps. Todd McCann, English Instructor, could not attend. He is co-chair of the Academic Map Team.

Tom England offered other schools are including accelerated certificates within their AA/AS degrees. He suggested the maps could highlight courses that are certificate courses and certificates promoted and awarded within the AA/AS degrees.

The Board recessed at 4:45 p.m. for a break and resumed at 4:50 p.m.

- The Intake, Advising, and Support Team were represented by Jessica LaMarch, Director of Admissions, and Dave Laur, Director of Student Life, who reported on Intake and Orientation; Travis Blume, Executive Dean of Student Services, who reported on Career Advising on behalf of Becky Landenberger, Asst. Registrar, and the Career Advising Team; and the Early Alert Team represented by Heidi Charon, Retention Program Manager, who reported on Early Intervention.

Eric Lundin left the meeting at 5:20 p.m. and returned at 5:24 p.m.

- The Integrated Transitional Studies Team was represented by Ken Hinzman, Developmental Math Instructor, who reported on Transitional Math Changes.

The Board recessed at 6 p.m. for a break and resumed at 6:04 p.m.

- The Predictive Analytics Team was represented by Mark Kinney, Executive Dean of Business, Technology, and Workforce Development, who reported on Guided Pathways Software.

Jim Hermans on behalf of the Board extended thanks to the PAC and Guided Pathways team members for their work.

There being no further business, it was moved by Joy Hopkins and seconded by Bill Lake to:

**“Adjourn the meeting.”** No discussion. Motion carried unanimously. The meeting adjourned at 6:53 p.m. ET.

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Laura L. Johnson Assistant Board Secretary	10/14/16 Completion Date	Approval Date
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James L. Hermans Board Vice Chair	Approval Date
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