

## REPORT OF MINUTES

### BOARD OF TRUSTEES REGULAR MEETING

BAY de NOC COMMUNITY COLLEGE  
Catherine Bonifas Board Room (201D)  
Escanaba, MI

May 18, 2016

- I **CALL TO ORDER:** The meeting was called to order at 6:05 p.m. ET by Board Chair, Philip Strom.
- II **ROLL CALL:** Roll call was taken by Laura Johnson, Assistant Board Secretary.
- Members present: Tom England, Eric Lundin, Tom Butch, Philip Strom, Joy Hopkins
- Members absent: Bill Lake, Jim Hermans
- Administration: Matt Barron, Travis Blume, Kevin Carlson, Kim Carne, Laura Coleman, Mark Kinney, Jeanette Stebelton, Christine Williams
- Faculty: Brian Black, Molly Campbell, Karl Linderoth, Bill Milligan, Jane Mudrovich
- Guest: Kellie Linderoth, Student
- Recorder: Laura Johnson, Assistant Board Secretary
- III **CITIZEN INTRODUCTIONS AND COMMENTS:** Philip Strom opened the floor for comments.
- Brian Black was recognized and read the following statement:
- “Your decision to lay off a tenured faculty member leaves me embarrassed and ashamed. This action is based on the dishonest use of data to support a preordained outcome. It represents a myopic lack of academic vision at Bay College. It hurts students and our community, and it hurts relationships between faculty and administration.*
- Besides the significant reduction in humanities courses for all students, an action that by itself undermines our general education efforts, it subverts our efforts to create academic maps for our Guided Pathways initiative. Students in health professions, natural*

*resources, and art and design are all loosing key components of their academic programs.*

*Most significantly, this act destroys respect and will fuel distrust between faculty and administration; trust and respect that we have worked together for over a decade to build. It subverts the intentions of our 2013 revision of the retrenchment (layoff) language in our contract, and in so doing destroys the spirit of mutual gains win-win bargaining that we have together been so successful implementing.*

*This is a sad day for Bay College.”*

Bill Milligan stated the Union is filing a grievance for unfair dismissal.

**IV AGENDA:**

Joyel Brule could not attend the meeting to receive her retirement resolution of appreciation. This item was withdrawn from the agenda. There were no additions.

**V CONSENT AGENDA:**

The consent agenda included communications received and approval of the Resolution of Appreciation for retiree Joyel Brule.

It was motioned by Tom Butch and seconded by Joy Hopkins to:

**“Approve the Consent Agenda for the Board of Trustees Regular Meeting on May 18, 2016, as presented.”** No discussion. Motion carried unanimously.

**VI MINUTES:**

Closed session minutes from April 11, April 29, and May 9 were distributed to trustees in board folders prior to the beginning of the meeting.

A motion to approve open and closed session minutes from the Special Board Meetings on April 11, April 29, and May 9; and minutes from the Regular Board Meeting on April 13, 2016 was requested.

It was motioned by Joy Hopkins and seconded by Eric Lundin to:

**“Approve open and closed session minutes from the Special Board Meetings on April 11, April 29, and May 9; and Minutes from the Regular Board Meeting on April 13, 2016, as presented.”** No discussion. Motion carried unanimously.

VII **ADMINISTRATIVE  
REPORTS:**

A **President's  
Report:**

President Coleman had nothing further to report. There were no questions.

B **Academic Affairs:**

The Deans had nothing further to report. There were no questions.

C **Student Services:**

Travis Blume, Executive Dean of Student Services, reported:

***Summer Enrollment:***

Registration is still available for the summer semester with some courses beginning this week and others in the middle of the summer. Fewer course offerings in the nursing program are reflected in the report due to program changes.

Tom England gave a shout out to Joseph Mold and Justin Izzard for their efforts to pursue cost savings on the Blackboard contract.

D **Operations:**

Christine Williams, VP of Operations, reported:

***CUPPAD Grant:***

The College received a grant from CUPPAD for \$5,000 to add a connector pathway from the North 30<sup>th</sup> Danforth Street intersection where the city bike lane ends to the nature trails and soccer fields.

***Construction Update:***

Construction is on schedule for the multi-building renovation.

Dr. Coleman added the Library was moved in three days and the public sale was a success.

Philip Strom commented he heard from community members how it helped businesses and groups in the community. It was a great way to give back to the community.

E **College  
Advancement:**

Kim Carne, VP of College Advancement, reported:

***Guided Pathways  
Marketing Update:***

The Careers Pathways Marketing Team, comprised of eight members, is on the leading edge by setting the design standards for Guided Pathways. Eight categories were chosen to represent the programs at Bay students enter. Each category is color coded and describes careers and what students can expect in them. She presented a mock-up of a brochure/folder with the design standard created. The piece provides information about the College and promotes support systems, financial aid, and the application process. The design concept will be moved onto the webpage and

around campus with graphics/symbols for each area. Kim thanked team members; especially Dan Williams and Shawn Curtin for pulling the design, naming, and categories together.

**F Bay College West:**

Kevin Carlson, VP of Finance & Bay West, reported:

***Academic Success Center:***

Construction on the Academic Success Center, funded by money raised during Gala West, is underway. The project will be completed in the next two months.

***Welding:***

Partnering with the DIISD to locate a site for the machine tool class so welding students can complete their degree in Iron Mountain by the end of the summer 2 semester. Possible funding may come from foundation dollars.

**G Finance Office:**

Kevin Carlson reported:

***Bond Closing:***

The bond for the multi-building renovation has closed and funds are available to pay construction invoices.

**VIII BOARD COMMITTEE REPORT & REQUIRED ACTION:**

None

**IX BOARD ACTION:**

**A Transaction Report:**

There were no questions or comments on the Transaction Report ending April 30, 2016.

On a motion made by Tom Butch and seconded by Eric Lundin:

**“The Financial Transactions for the month ending April 30, 2016, on pages 65-67 of the Board Report stand approved as presented.”**

**Roll Call:**

**Ayes:** Tom England, Eric Lundin, Tom Butch, Philip Strom, Joy Hopkins  
**Nays:** None  
**Abstentions:** None

No discussion. Motion carried unanimously.

**B Second Reading 1064 Assistance Animal Policy:**

Philip Strom stated Board of Trustees General Administration Policy 1064 Assistance Animal was developed by Director of Special Population, Chris Fries, and vetted by legal counsel to

address assistance animals in student housing and on campus. The policy was presented for second reading approval. There were no questions or comments.

It was motioned by Eric Lundin and seconded by Tom England to:

**“Approve second reading of Board of Trustees General Administration Policy 1064 Assistance Animal as presented.”**  
No discussion. Motion carried unanimously.

X **UNFINISHED BUSINESS:**

Philip Strom advised representatives for the Association Management Council (AMC) for the remainder of the 2015-2017 Full-Time Faculty Contract were shared on page 74 of the Board Report. No board action is necessary.

A legal opinion regarding the AMC was received that could be reviewed in closed session if the Board chose.

Discussion was held about convening the AMC as a means of communication and determining the role and responsibility of the AMC as defined in the faculty contract. Forming a cabinet was also discussed at the last meeting and still interests trustees.

Discussion was held to determine whether the discussion should continue in closed session or at a future meeting.

It was moved by Joy Hopkins and seconded by Eric Lundin to move to closed session. Philip Strom suggested delaying the closed session until after Bill Milligan addressed the Board under New Business.

Joy Hopkins withdrew the motion to allow Item A under New Business be addressed first.

XI **NEW BUSINESS:**  
A **Faculty Association Report:**

Concerns from Bill Milligan, President of the Full-Time Faculty Association, were heard.

Tom Butch responded to Bill Milligan.

Bill Milligan left the meeting.

Jane Mudrovich requested time to address the Board.

Trustees discussed the request.

It was motioned by Tom Butch and seconded by Eric Lundin:

**“To overlook the Board’s protocol and allow Jane Mudrovich to speak out of turn.”** No discussion. Motion carried unanimously.

Jane Mudrovich expressed concern about the College becoming a vocational facility and a facility that caters to remedial education. She also stated 18 faculty members are looking elsewhere for jobs.

Jane questioned whether Dr. Coleman is part of the Board or Administration and her participation in closed sessions with the Board. Philip Strom responded Dr. Coleman is part of Administration. Tom Butch explained specific reasons are granted by the Open Meetings Act that allow closed sessions and what determines invitations into closed sessions.

Eric Lundin stated from a board member’s perspective it is nice to see faculty at board meetings and engaged.

Tom Butch provided explanation about a community college’s responsibility to provide vocational and remedial education.

Jane Mudrovich thanked the Board for their time and left the meeting.

Without further discussion, it was motioned by Joy Hopkins and seconded by Eric Lundin to:

**“Enter into closed session to consider a written legal opinion from attorney, Patrick Sturdy, dated Tuesday, May 17, 2016.”**

**Roll Call:**

**Ayes:** Tom England, Eric Lundin, Tom Butch, Joy Hopkins, Philip Strom  
**Nays:** None  
**Abstaining:** None

No discussion. Motion carried unanimously.

The meeting moved to closed session at 6:42 p.m. ET.

The meeting moved to open session at 7:34 p.m. ET.

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**XII MCCA:**

Tom Butch shared the MCCA legislative committee has not met while waiting to hear a consensus from the appropriations committee.

Dr. Coleman reported legislation has been offered as a bill that would prohibit community colleges that offer bachelor's degrees from receiving property taxes.

**XIII OTHER:**

None

**XIV ADJOURNMENT:**

On a motion made by Tom England and seconded by Joy Hopkins:

**“The meeting was adjourned.”** No discussion. Motion carried unanimously. The meeting adjourned at 7:38 p.m. ET.

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Laura L. Johnson Assistant Board Secretary	5/19/2016 Completion Date	Approval Date
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Philip L. Strom Board Chair	Approval Date
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