

## **REPORT OF MINUTES**

### **BAY de NOC COMMUNITY COLLEGE BOARD OF TRUSTEES SPECIAL BOARD (RETREAT) MEETING**

**Magnuson Grand Pioneer Inn & Suites  
Executive Room  
2635 Ludington Street  
Escanaba, MI**

**November 2, 2018**

The meeting was called to order at 3:10 p.m. ET by Board Chair, Joy Hopkins.

Board Members Present: Bill Lake, Eric Lundin, Steve Davis, Terri Mileski,  
Phil Strom, Joy Hopkins, Tom Butch

Board Members Absent: None

Administration: Laura Coleman

Recorder: Tom Butch, Secretary

The following topics were discussed:

1. Campus Security Enhancements
2. Three-year Budget Projections and Enrollment
  - a. Possibility of Headlee Override Millage
  - b. Attraction of Non-Traditional Students
  - c. Plan for possible recession issues
3. Review of Athletic Area
4. Building Projects
  - a. Athletic Expansion & Renovation
  - b. Apartments: Trustees discussed considering remodeling and addressing deferred maintenance of apartments possibly using USDA loans.
  - c. CB Building: Seeking capital funding for deferred maintenance.
5. Review of Board Policies: The Succession Plan Guideline for College President was reviewed and discussed. Revisions will be presented for approval at the November 7 meeting.
6. 2019 Regular Board Meeting Dates: Trustees agreed on the proposed dates including moving the October meeting to October 23. The schedule will be presented for approval at the December meeting.

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It was motioned by Bill Lake and seconded by Joy Hopkins to: "Adjourn the meeting." The meeting adjourned at 6:55 p.m. ET. No discussion. Motion carried unanimously.

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Joy E. Hopkins  
Board Chair

Approval Date

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Thomas L. Butch  
Board Secretary

11/6/2018  
Completion Date

Approval Date