

REPORT OF MINUTES

**BOARD OF TRUSTEES
REGULAR MEETING**

**BAY de NOC COMMUNITY COLLEGE
Catherine Bonifas Board Room (201D)
Escanaba, MI**

July 17, 2019

- I CALL TO ORDER:** Chair Tom Butch called the meeting to order at 6:01 p.m. ET.
- II ROLL CALL:** Roll call was taken by Laura Johnson, Assistant Board Secretary.
- Members present: Joy Hopkins, Phil Strom, Terri Mileski, Steve Davis, Eric Lundin, Tom Butch
- Member absent: Ken Groh
- Administration: Matt Barron, Travis Blume, Laura Coleman, Matt Johnson, Mike Pankow, Chris Williams
- Faculty: Tom Warstler
- Guest: Jordan Beck, *Daily Press*
- Recorder: Laura Johnson, Assistant Board Secretary
- III CITIZEN INTRODUCTIONS AND COMMENTS:** None
- IV APPROVAL OF AGENDA:** The agenda stood as presented.
- V DECLARATION OF INTEREST:** None
- VI MINUTES:** Minutes from the Special and Regular meetings on June 19 were presented for approval.
- It was motioned by Eric Lundin and seconded by Terri Mileski to:
- “Approve the Minutes from the Board of Trustees Special and Regular Meetings on June 19, 2019, as presented.”** No discussion. Motion carried unanimously.

VII PRESENTATION:

- A Athletics Update:** Athletic Director Matt Johnson provided an update on the Athletics program from 2018-19. The presentation slides are attached.
- Overall student athlete enrollment for fall 2019 is expected to be 95 to 100 athletes. Eighty percent of the athletes are from the U.P., approximately 10 are from the Lower Peninsula, and five are international students.
- Trustees conveyed their satisfaction for the success of the program and especially for the student athletes' high academic achievement.
- Matt acknowledged the overwhelming support from the community which has aided in the success of the program.
- Phil Strom complimented Matt Johnson on his vision and the tremendous effort he has put into the program.
- Eric Lundin stated that the news coverage has been phenomenal.
- Dr. Coleman added she appreciated the coaches' emphasis on study tables and reducing travel time to support academic success.

VIII ADMINISTRATIVE REPORTS:

- A President's Report:** President Coleman reported:
- Agricultural Tour:*** She and Jesse Traub, MSU Institute of Agricultural Technology Program Coordinator, toured local farms last week to learn about dairy, potato, bean, and beef farming. The tour reinforced the need for the College's agricultural partnership with MSU. Farmers have always needed vast knowledge that incorporate engineering, business, chemistry, horticultural, and the skilled trades. Technology has made farming more complex resulting in new training demands.
- Tuition Study:*** A recent study on increasing tuition rates in Michigan and Wisconsin found tuition rates were highest in states that decreased state funding for education. Texas and New York have maintained funding for education and tuition rates have held reasonably. Dr. Coleman will share the study with our legislators. The steady increase in tuition rates across the state are prohibiting many students from attaining higher education and obtaining skilled jobs

needed to be filled.

B Academic Affairs:

Matt Barron, VP of Academic Affairs, reported:

Accreditation:

The Early Childhood program received National Association for the Education of Young Children (NAEYC) accreditation. Connie Martinsen, former full-time instructor, started the work around 2015 and has continued supporting the process into her retirement. Full-time instructor Tammra Barteld continued the work. Bay is now the only higher education institution in the U.P. that has achieved this accreditation.

Offender Success Program:

Workforce Training and Development has contracted with Michigan Rehabilitation and Great Lakes Recovery to run the “Offender Success” training program. The three-week program will assist offenders in their transition and community re-integration by providing a job skill certificate of accomplishment in Basic Manufacturing Skills. Eight students are registered for the first cohort. Two more cohorts will follow.

Terri Mileski shared she received positive feedback that the testing center staff was friendly and welcoming to a student who recently tested for the GED.

C Student Services:

Travis Blume, VP of Student Services, reported:

2019 Final Summer Enrollment:

2019 Summer enrollment was slightly down in headcount compared to last year but up in contact and credit hours. The return of the LPN program on both campuses boosted enrollment.

2019 Fall Enrollment:

2019 Fall enrollment is up 3% in headcount and even in contact hours compared to this time last year. The fall to fall retention rate is 52% compared to 49.3% last year. The increase in enrollment is attributed to all the work being done by many. New efforts this year include texting campaigns and co-advisor efforts with new and returning students.

D Operations:

Christine Williams, VP of Operations, reported:

Athletic Addition:

The Athletic Addition is behind schedule approximately two weeks but is still on budget. Plans to accommodate the delay for the beginning of the semester are being made.

**West Campus
Food Pantry:**

A food pantry at Bay College West will open for fall semester to meet the need determined from a study conducted.

**Main Campus
Food Pantry &
Career Closet Move:**

The food pantry and career closet at the main campus will move permanently near the Bookstore into space they no longer use. The new location will be open for the start of the fall semester. The new location will improve visibility and access.

Courtyard Sculpture:

Construction of the “checkmark” sculpture in the courtyard will begin in early August and take about two weeks to complete.

**E College
Advancement:**

Kim Carne, VP of College Advancement, was absent. Dr. Coleman reported:

Lunchtime Live:

The *Lunchtime Live* events on campus have been very successful with 50 to 100 people attending, including community and staff members. A similar event is being organized for students.

Golf Outing:

The Foundation golf outing is tomorrow.

F Business Office:

Eileen Sparpana, VP of Finance, was absent. There were no statements available this month due to the audit underway.

**IX BOARD COMMITTEE
REPORT &
REQUIRED ACTION:**

None

X BOARD ACTION:

A Transaction Report:

There were no questions or comments on the Transaction Report ending June 30, 2019.

Tom Butch shared the auditors contacted him for the routine questionnaire the board chair is tasked with as part of the audit process.

On a motion made by Joy Hopkins and seconded by Steve Davis:

“The Financial Transactions for the month ending June 30, 2019, stand approved as presented to place on file.”

Roll Call:

Ayes: Terri Mileski, Steve Davis, Phil Strom, Eric Lundin, Joy Hopkins, Tom Butch
Nays: None

Abstentions: None
No discussion. Motion carried unanimously.

XI UNFINISHED BUSINESS:

None

XII NEW BUSINESS:

None

XIII MCCA UPDATE:

Phil Strom reported the MCCA Summer Conference is next week in Traverse City. Neither the House or the Senate has met since the third week of June so there were no updates.

Steve Davis shared he received feedback from Vickie Micheau at the Chamber that the U.P. History Conference committee was very pleased with the college facilities for their venue and the staff for their assistance.

Dr. Coleman extended kudos to Emilie Schada, Cooper Koski, and Aaron Kippola for their work to make the conference a success throughout the weekend.

XIV OTHER:

Trustees toured the Athletic Addition at the gymnasium after the meeting.

XV ADJOURNMENT:

It was motioned by Phil Strom and seconded by Terri Mileski to:

“Adjourn the meeting.” No discussion. Motion carried unanimously. The meeting adjourned at 6:51 p.m. ET.

Laura L. Johnson
Assistant Board Secretary

Completion
Date: 7/19/19

Approval Date

Thomas L. Butch
Chair

Approval Date



2018-19
Bay College Norse

Athletic Report

Bay College Norse

Staff & Coaches

Director of Athletics: Matt Johnson

Sports Information Director: Mike Pankow

Men's Programs

Head Baseball Coach: Mike Pankow

Assistant Coaches: Chris Reynolds & Jon Bintner

Head Basketball Coach: Matt Johnson

Assistant Coach: Matt Gregory

Volunteer Assistant: Clayton Castor

Head Cross Country Coach: Jim Murtha

Women's Programs

Head Basketball Coach: Rob Robinson

Student Assistant: Caitlin Hewitt

Volunteer Assistant: Diana Robinson

Head Cross Country Coach: Jim Murtha

Head Softball Coach: Heidi Charon

Assistant Coaches: Lesley Delvaux, Brianna Grimm,
Ross Raho



Bay College Norse

Athletic Programs

Men's Programs

Baseball

Basketball

Cross Country

Women's Programs

Basketball

Cross Country

Softball



Fall 2018 Participants by Sport/Team

Tuition and Fee Revenue

Athletic Team	# participants	Tuition and		
		Fees	Credits	Contacts
Men's Basketball	16	\$40,123	224	232
Women's Basketball	13	\$32,199	175	185
Men's Cross Country	5	\$12,865	70	81
Women's Cross Country	6	\$18,951	97	118
Baseball	27	\$66,416	383	411
Softball	17	\$45,419	246	265
Total	84	\$215,973	1,195	1,292



Winter 2019 Participants by Sport/Team

Tuition and Fee Revenue

Athletic Team	# participants	Tuition and		
		Fees	Credits	Contacts
Men's Basketball	16	\$33,056	182	197
Women's Basketball	13	\$31,886	180	194
Men's Cross Country	5	\$9,046	54	56
Women's Cross Country	6	\$14,981	76	92
Baseball	27	\$66,960	373	407
Softball	16	\$37,281	210	228
Total	84	\$193,210	1,075	1,174



Summer I & II 2019 Participants by Sport/Team

Tuition and Fee Revenue

Athletic Team	# participants	Tuition and		
		Fees	Credits	Contacts
Men's Basketball	2	\$1,449	25	27
Women's Basketball	7	\$4,669	96	113
Men's Cross Country	0	\$0	0	0
Women's Cross Country	4	\$4,025	63	77
Baseball	5	\$2,415	70	74
Softball	5	\$3,431	69	76
Total	23	\$15,989	323	367



2018-19 Other Revenue

Housing:

• Fall Athletic Team Members:	\$68,825
• Winter Athletic Team Members	\$57,800
• Summer Housing:	\$150
2018-19 Total:	\$126,775

Miscellaneous Revenue:

• Ticket Revenue:	\$20,916
• Student Development Fee- Athletics	\$58,148
• Bay College Invitational Entry Fee:	\$400
• Royalties:	\$450
Total:	\$79,914



Revenue

Fall Athletic Team Tuition and Fees:	\$215,973
Winter Athletic Team Tuition and Fees:	\$193,210
Summer Athletic Team Tuition and Fees:	\$15,989
2018-19 Total Tuition/Fees:	\$425,172
Fall Athletic Team Member Housing:	\$68,825
Winter Athletic Team Member Housing:	\$57,800
Summer Athletic Team Member Housing:	\$150
2018-19 Total Housing:	\$126,775
Ticket Revenue:	\$20,916
Student Development Fee- Athletics	\$58,148
Bay College Invitational Entry Fee:	\$400
Royalties:	\$450
2018-19 Miscellaneous Total:	\$79,914
Total Revenues:	\$631,861
Total Direct Expenses:	\$510,103
Revenue in Excess of Direct Expenses:	\$121,758

* Does not include known additional students.



Bay College Norse 2018-19 Win – Loss - Tie

Sport	Win	Loss	Tie
Baseball	10	22	1
Basketball (Men)	20	10	
Basketball (Women)	21	8	
Cross Country	n/a		
Softball	28	9	



Bay College Norse

2018-19 Athletic Department GPA

Overall Student-Athlete Fall Semester GPA: 2.84

Overall Student Fall Semester GPA: 2.64

Overall Student-Athlete Winter Semester GPA: 2.85

Overall Student Winter Semester GPA: 2.56



Bay College Norse

2018-19 Team Awards

Baseball

MVP: Oliver Dunn

Most Valuable Pitcher: Tyler Skufca

Norse Award: Jeff Allen

Men's Basketball

MVP: Alfonzo Fields

MIP: Christian Alexander

Norse Award: Tyler Willette

Most Valuable Manager: Curtis Aiken

Women's Basketball

MVP: Jordan Kraemer

MIP: Marissa Ackerman

Norse Award: Paige Welch

Cross Country

MVR(W): Zoie Berg

MIR(W): Jody Peters

MVR(M): James Young

MIR(M): DeVonte Grier

Norse Award: Steven Magnuson

Softball

MVP: Emily Bruntjens

Most Valuable Pitcher: Lexi Winling

Rookie of the Year: Kaitlyn Hardwick

Norse Award: Beth Gannigan



Bay College Norse

2018-19 Department Awards

Student-Athlete of the Year: Tyler Willette, Men's Basketball

Outstanding Male Athlete of the Year: Alfonzo Fields, Men's Basketball

Outstanding Female Athlete of the Year: Jordan Kraemer, Women's Basketball



Bay College Norse

2018-19 Region XIII Awards

Baseball

All-Region: Tyler Skufca

Men's Basketball

All-Region: Alfonzo Fields

Women's Basketball

All-Region: Jordan Kraemer

All-Region: Paige Welch

Softball

All-Region: Emily Bruntjens

All-Region: Kaitlyn Hardwick

All-Region: Rhiley Hubert



Bay College Norse

2018-19 NJCAA Awards

Baseball

NJCAA All-Academic First Team: Logan Bailey & Mark Zhang

NJCAA All-Academic Second Team: Dane VanDenHeuval & Tyler Skufca

Men's Basketball

NJCAA All-Academic Second Team: Logan Hardwick

Cross Country

NJCAA Coaches Association Scholar All-Americans: Katy Combs, Steven

Magnuson, Jody Peters, Lauren Peters

Scholar All-American Team (3.27 GPA - Top 20 in the Nation)

Women's Basketball

NJCAA All-Academic Third Team: Haley Trudell, Kaitlyn Hardwick

Softball

NJCAA All-Academic Second Team: Lexi Winling

NJCAA All-Academic Third Team: Emily LaFave, Jerricka McAlpine, Kaitlyn Hardwick, Rhiley Hubert



Bay College Norse

Other Highlights

- 6 Student-Athletes on First Semester Deans List (4.0 GPA)
- 14 Student-Athletes on First Semester Dean's List (3.5-3.99)
- 3 Student-Athletes on Second Semester Deans List (4.0 GPA)
- 14 Student-Athletes on Second Semester Dean's List (3.5-3.99)
- Jordan Kraemer 1,000 points in her career.
- Zoie Berg & James Young qualified for NJCAA Cross Country National Championship
- Men's Basketball - Region XIII Tournament Qualifier
- Women's Basketball - Region XIII Tournament Runner-Up
- Softball - Region XIII Tournament Runner-Up



Questions?



Thank You!

