

## REPORT OF MINUTES

### BOARD OF TRUSTEES SPECIAL MEETING

**BAY de NOC COMMUNITY COLLEGE**  
**Besse Center Auditorium**  
**Escanaba, MI**

**March 17, 2021**

- I CALL TO ORDER:** The meeting was called to order at 4:30 p.m. ET by Chair, Steve Davis.
- II ROLL CALL:**
- Roll call was taken by Laura Johnson, Assistant Board Secretary.
- Members present: Ken Groh, Terri Mileski, Joy Hopkins, Tom Butch, Steve Davis
- Members absent: Jeremy Nastoff, Eric Lundin
- Administration: Matt Barron, Travis Blume, Mitchell Campbell, Laura Coleman, Amy Reddinger
- Faculty: Amy Anderson, Molly Campbell, Dan Hall, Crystal Hendrick, Renee Strom
- Guest: Terry Brower
- Recorder: Laura Johnson, Assistant Board Secretary
- Zoom Co-Host: Aaron Kippola, Theater & Tech. Coordinator
- III CITIZEN INTRODUCTIONS AND COMMENTS:** Steve Davis provided an opportunity for citizen introductions and public comment. There were none.
- IV APPROVAL OF AGENDA:** The agenda stood as presented.
- V DECLARATION OF INTEREST:** None
- VI BOARD ACTION:**
- A Tenure Recommendations:** President Coleman and VP of Academic Affairs Dr. Barron have recommended tenure for Instructors Dan Hall, Crystal Hendrick, Renee Strom, and Amy Anderson.

Dr. Coleman expressed each instructor recommended for tenure has done awesome work for the College and it was her privilege to recommend them for tenure.

Dr. Barron recommended each instructor for tenure to Dr. Coleman and introduced Dean Dr. Reddinger and Dean Mitchell Campbell to make their recommendations.

Dr. Amy Reddinger, Dean of Arts & Sciences, stated her biggest accomplishment at Bay College was recommending Dan Hall, Dr. Hendrick, and Dr. Strom for tenure at Bay College:

***Dan Hall, Social Work/Sociology Instructor***

Dan Hall is a scholar and a teacher whose passion for sociology transcends the classroom. He can be found having ongoing conversations about sociology and its applications with students and colleagues. Dan works diligently at advising our students so they can transfer seamlessly to their next institution. During his 2 ½ years at Bay, he has guided the Social Work program (formerly Human Services) from an occupational program to a transfer degree and has taken on the responsibility of Division Chair. Dan excels in this role and his thoughtfulness and advocacy are greatly appreciated.

***Dr. Crystal Hendrick, Psychology Instructor***

Crystal Hendrick has made an indelible impression on her students and colleagues. She asks students to think critically and models inquiry by asking follow-up questions and finding answers to questions she cannot answer extemporaneously. She also has a reputation for making classes interesting, fun, and challenging and may be responsible for a significant increase in psychology majors at Bay West. Crystal teaches psychology at Norway and Iron Mountain High Schools; even during the pandemic. She also has been working as an advisor to students at Bay West and been involved in student and community activities to promote Bay College.

***Dr. Renee Strom, Communications Instructor***

Renee Strom is a teacher's teacher. She is an exceptional teacher and engages each student in every class period. She is recognized by students as passionate and knowledgeable, and they rise to the rigor of her courses. Renee has brought a deep knowledge of her field, supported by her previous years as a tenured faculty member at St. Cloud State. She has guided the revision of Communication courses and course OER, working closely with part-time faculty.

Renee teaches on both campuses and is the liaison between campuses, advising Arts and Letters students on the West campus on SOAR days.

Dr. Reddinger added this is the second time Dr. Strom and Dr. Hendrick have been recommended for tenure. They both left tenured positions to come to Bay College.

Mitchell Campbell, Dean of Allied Health, shared his recommendation for Amy Anderson, EMT/Paramedic Instructor:

Amy Anderson has been part of the EMT/Paramedic team since its inception five years ago. She has high expectations of herself and her students resulting in student success and 100% board passage rates by her students. Her talents are irrefutable. Amy assumed the role of Program Director last year at the beginning of the pandemic and took all courses online within one week. She has exceeded every expectation in this role and with a hands-on approach as an instructor, has tripled enrollment in one year's time. Amy commits herself in service to her students and provides a quality program in the field. She is one of the best employees and instructors he has worked with.

Dr. Barron stated all four faculty are phenomenal to work with and he echoed the Deans sentiments and fully recommended them for tenure.

With a formal recommendation from Dr. Barron and Dr. Coleman, it was moved by Tom Butch and seconded by Joy Hopkins that:

**“The tenure recommendations for Dan Hall, Dr. Crystal Hendrick, Dr. Renee Strom, and Amy Anderson be accepted and tenure be granted to each of them.”** No discussion.

**Roll Call:**

**Ayes:** Tom Butch, Ken Groh, Terri Mileski, Joy Hopkins, Steve Davis

**Nays:** None

**Abstentions:** None

Motion carried unanimously.

Trustees extended congratulations.

**B Curriculum Activity  
Recommendations:**

Dr. Barron stated the curriculum changes presented were made to re-align curriculum with respective fields and a new co-requisite math course was created to better support students. There were no new programs added this year.

The proposals included three revised programs, a new course proposal, 19 revised course proposals, and two retired course proposals.

Dr. Barron thanked the Curriculum Committee, Dr. Coleman and the Board for their support of the new program, Curriculog, used to manage the curriculum process. He thanked the IT staff, Academic Affairs Coordinator Carrie Oney, and Registrar Becky Landenberger for implementing the new process.

Ken Groh asked if with the removal of CIS 101 in the Social Work AA program, social work students would still receive a background in computers. Dr. Barron responded that instead of requiring a specific computer course, electives can be taken that will better align with transfer institutions. Students can take a computer course if that would transfer to the institution they will attend. Dan Hall works with them to make sure they transfer well.

It was moved by Terri Mileski and seconded by Joy Hopkins to:

**“Approve the curriculum activity from October 28, 2020 – February 23, 2021: three revised programs, a new course proposal, 19 revised course proposals, and two retired course proposals as presented.”** No further discussion.

**Roll Call:**

**Ayes:** Terri Mileski, Joy Hopkins, Tom Butch, Ken Groh, Steve Davis

**Nays:** None

**Abstentions:** None

Motion carried unanimously.

**VII OTHER:**

None

**VIII ADJOURNMENT:**

It was moved by Terri Mileski and seconded by Tom Butch to:

**“Adjourn the meeting.”** No discussion.

**Roll Call:**

**Ayes:** Tom Butch, Terri Mileski, Ken Groh, Joy Hopkins, Steve Davis

**Nays:** None

**Abstentions:** None

Motion carried unanimously.

The meeting adjourned at 4:48 p.m. ET.

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Laura L. Johnson Assistant Board Secretary	Completion Date	Approval Date
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Stephen T. Davis Chair	Approval Date
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