

REPORT OF MINUTES
BAY de NOC COMMUNITY COLLEGE
BOARD OF TRUSTEES
SPECIAL BOARD (RETREAT) MEETING

HUB Building, Room 874
Escanaba, MI 49829

October 25, 2022

- I **Call to Order:** The meeting was called to order at 2:59 p.m. ET by Chair Terri Mileski.
- II **Roll Call:** Roll call was taken by Laura Johnson, Assistant Board Secretary.
- Members present: Wendy Middaugh, Nick Chenier, Steve Davis, Tom Butch, Terri Mileski
- Members absent: Eric Lundin, Joy Hopkins
- Administration: Laura Coleman, Eileen Sparpana; Beth Berube joined the meeting at 4 p.m.
- Recorder: Laura Johnson, Assistant Board Secretary
- III **Citizen**
 Introductions
 and Comments: None
- IV **Declaration of**
 Interest: None
- V **USDA Pre-App:** Vice President of Operations & Finance Eileen Sparpana and Dr. Coleman shared information about the USDA pre-application for the Student Apartment building project.
- Dr. Coleman and Eileen Sparpana left the meeting at 3:20 p.m.
- VI **Regular Board**
 Meeting Dates: The 2023 regular board meeting dates were reviewed and will be approved at the December regular meeting.
- VII **Retirement Party:** Discussion was held about Dr. Coleman's retirement party. It will be held on June 15, 2023.

VIII Search Consultant: Bid proposals were received for the Presidential Search Consultant RFP from Gold Hill Associates, Greenwood/Asher & Associates, and AGB Search. Trustees compared the proposals and selected Gold Hill Associates.

Gold Hill Associates is dedicated exclusively to community college executive searches and has proven experience with other Michigan community college presidential searches. Their bid was also the lowest.

It was moved by Tom Butch and seconded by Nick Chenier to:

“Award the Presidential Search Consultant bid proposal to Gold Hill Associates contingent upon the entry into a mutually satisfactory agreement.” No further discussion.

Roll Call:

Ayes: Steve Davis, Nick Chenier, Tom Butch, Wendy Middaugh, Terri Mileski

Nays: None

Abstentions: None

Motion carried unanimously.

IX Search Next Steps:

A Meet w/Consultant: Director of Human Resources Beth Berube will contact Gold Hill Associates after the meeting to coordinate the contract for their services and schedule a meeting with Steve Davis, Laura Johnson, and Beth Berube for tomorrow, to determine the next steps for the presidential search.

B Search Committee: Discussion determined the application process for the Presidential Search Committee, which will be initiated by Laura Johnson. An online application will collect the reason an applicant wants to serve and what qualities or experience they could bring to the committee.

Trustees agreed the search committee will meet in-person without a remote option.

The draft list of constituent groups that will be represented on the search committee was reviewed. Steve Davis will contact individuals identified who would represent specific constituent groups for their interest in serving on the committee.

X Adjournment:

It was moved by Wendy Middaugh and seconded by Steve Davis to:

“Adjourn the meeting.” No discussion. Motion carried unanimously. The meeting adjourned at 4:39 p.m. ET.

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| Laura L. Johnson Assistant Board Secretary | Completion Date: | Approval Date |
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| Terri T. Mileski Board Chair | | Approval Date |
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