

## REPORT OF MINUTES

### BOARD OF TRUSTEES REGULAR MEETING

BAY de NOC COMMUNITY COLLEGE  
Board Room CB 201D  
Escanaba, MI

July 13, 2022

- I **CALL TO ORDER:** The meeting was called to order at 5:03 p.m. ET by Chair Terri Mileski.
- II **ROLL CALL:** Roll call was taken by Laura Johnson, Assistant Board Secretary.
- Members present: Wendy Middaugh, Joy Hopkins, Eric Lundin, Steve Davis, Nick Chenier, Terri Mileski
- Member absent: Tom Butch
- Administration: Travis Blume, Kim Carne, Laura Coleman, Amy Reddinger, Eileen Sparpana
- Faculty: Molly Campbell
- Guests: Students Izzy Czudnochowski and Gabi Boyle
- Recorder: Laura Johnson, Assistant Board Secretary
- III **CITIZEN INTRODUCTIONS AND COMMENTS:** None
- IV **APPROVAL OF AGENDA:** The agenda stood as presented.
- V **DECLARATION OF INTEREST:** None
- VI **APPROVAL OF MEETING MINUTES:** The Meeting Minutes from the Special and Regular Meetings on June 15 were approved by unanimous consent.
- VII **PRESENTATION:**
- A **Student Recognition:** Dr. Coleman introduced Bay students Izzy Czudnochowski and Gabi Boyle. The Board requested they be recognized for their work

supporting the people of Ukraine after hearing about their efforts at the last board meeting.

Gabi Boyle, whose parents reside in Lublin, Poland, shared the history of relations between Ukraine and Poland and the Ukrainian refugee relief efforts by the Polish citizens for the millions of Ukrainian refugees that crossed the border with Poland. Gabi raised over \$16,000 by coordinating local fundraising events to help refugees in her hometown in Lublin, Poland.

Izzy Czudnochowski nursed in a pediatric cardiac hospital in Ukraine for 10 days and will return for another tour in September. She shared video from her time in Ukraine and recounted her experiences, patients' stories, and the dire need for medical supplies. Izzy also relayed that she was very appreciative for support and empathy from her instructors which allowed her to attend classes remotely while in Ukraine.

Trustees thanked Gabi and Izzy for sharing their stories and their humanitarian efforts.

It was moved by Joy Hopkins and seconded by Terri Mileski to:

**“Recognize nursing student Elizabeth Czudnochowski for her display of service and selfless devotion to the Ukrainian children by attending to their pediatric healthcare needs in war-torn Ukraine while demonstrating the high ideals and prestige of the nursing profession and surgical tech., and balancing the academic rigor as a Bay nursing student; and social work student Gabriela Boyle for her display of service and selfless devotion to improving the welfare of the citizens of war-torn Ukraine by raising substantial funds and collecting supplies within the community. The Board of Trustees of Bay de Noc Community College hereby acknowledges the valiant efforts of Elizabeth Czudnochowski and Gabriela Boyle with gratitude and admiration.”** No discussion. Motion carried unanimously.

## VIII ADMINISTRATIVE REPORTS:

### A President's Report:

President Coleman reported:

#### ***State Appropriations:***

Legislators passed half of the state budget with Bay receiving 4.7% in state appropriations. The legislators did not distribute one time money in this budget. The plan is to do that with a supplemental budget in the fall. The President's Advisory Council

is reviewing the budget to determine items that can be delayed until the one time money (1%) is received.

**B Academic Affairs:**

Amy Reddinger, VP of Arts & Sciences and Diversity, Equity, & Belonging reported:

***Nah Tah Wahsh  
Students:***

Amy Reddinger and MCAN Completion Coach Kyle Kelly hosted 15 students ages 12 and 13 from Nah Tah Wahsh school for a campus tour. The tour included a physics demonstration from Dr. Matt Krynicki and a robotics demonstration with Nick Fox. Comments from the students were very positive.

**C Student Services:**

Travis Blume, VP of Student Services, reported:

***Enrollment:***

There were no questions on the final Summer enrollment report. The deadlines for no pay drops ended last week.

Fall enrollment is down 2% in headcount and 5% in contact hours. A decline of 5% was budgeted. The persistence rate is up; kudos were extended to Marketing and Co-advisors for their efforts throughout the summer.

**D College  
Advancement:**

Kim Carne, VP of College Advancement, reported:

***Community Support:***

Strong community support continues with 61 sponsors for the *Strings on the Bay* music series and additional sponsors for the annual Foundation golf outing. Kim conveyed the support from the community and employees cannot be acknowledged enough.

***60<sup>th</sup> Anniversary:***

The College is turning 60 on November 6, 2022. Recognition of the anniversary includes branding campus with graphics, including the logo; a history wall; new exterior green and blue furniture; refreshing areas on campus; and teaming with Athletics to hold a tailgate party before the first basketball game on November 4. Fall in-service will also include recognition of the anniversary.

**E Operations:**

Eileen Sparpana, VP of Finance & Operations, reported:

- Financial reports were unavailable because the College is undergoing the annual audit.
- Student Center room 525 was updated with new paint colors and carpeting. The new furniture will be installed soon. This

room is heavily utilized by the campus and community members.

- The JHUC lobby will be updated in August.
- The local Tin Workers Union strike continues since June 6. The strike is affecting the air handler replacements, primarily in the BHAT building.

**IX BOARD COMMITTEE REPORT & REQUIRED ACTION:**

None

**X BOARD ACTION:**

**A Transaction Report:**

There were no questions or comments on the Transaction Report ending June 30, 2022.

On a motion made by Joy Hopkins and seconded by Steve Davis:

**“The Financial Transactions for the month ending June 30, 2022, stand approved as presented to place on file.”** No discussion.

**Roll Call:**

**Ayes:** Nick Chenier, Joy Hopkins, Eric Lundin, Steve Davis, Wendy Middaugh, Terri Mileski

**Nays:** None

**Abstentions:** None

Motion carried unanimously.

**XI UNFINISHED BUSINESS:**

**A Second Reading BOT Conflicts of Interest Policy:**

Revisions to the Board of Trustees Conflicts of Interest Policy 1005 received first reading approval at the June 15 meeting. The policy and corresponding questionnaire were presented for second reading.

It was moved by Eric Lundin and seconded by Joy Hopkins to:

**“Approve second reading of revisions to Board of Trustees Policy 1005 Board of Trustees Conflicts of Interest as presented.”** No discussion. Motion carried unanimously.

**XII NEW BUSINESS:**

None

**XIII MCCA UPDATE:**

Dr. Coleman reported that MCCA continues to monitor the state budget news. Legislators meet once in July and once in August. There were some grant opportunities passed within the budget that the College is getting more information on that could fund Learning Assistants.

**XIV OTHER:**

None

**XV ADJOURNMENT:**

It was moved by Joy Hopkins and seconded by Nick Chenier to:

**“Adjourn the meeting.”** No discussion. Motion carried unanimously. The meeting adjourned at 5:56 p.m. ET.

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Laura L. Johnson Assistant Board Secretary	Completion Date	Approval Date
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Terri T. Mileski Chair	Approval Date
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