

REPORT OF MINUTES

BAY de NOC COMMUNITY COLLEGE BOARD OF TRUSTEES SPECIAL BOARD MEETING

CB Board Room 201D
Escanaba, MI 49829

April 28, 2023

- I **Call to Order:** The meeting was called to order at 7:30 p.m. ET by Chair Joy Hopkins.
- II **Attendance:** Members present: Tom Butch, Nick Chenier, Steve Davis, Wendy Middaugh, Terri Mileski, Eric Lundin, Joy Hopkins

Administration: Beth Berube, Director of Human Resources

Recorder: Laura Johnson, Board Assistant Secretary
- III **Citizen Introductions and Comments:** None
- IV **Declaration of Interest:** None
- V **President's Contract:** Trustees discussed their availability to take final action on the new president's contract. The Finance Committee could be empowered to take final action on the contract if a quorum of the full Board is unavailable to meet as quickly as needed.

It was motioned by Terri Mileski and seconded by Steve Davis to:

"Empower the Finance Committee to take final action on the new president's contract if the full Board of Trustees is unable to meet as quickly as needed." No further discussion. Motion carried unanimously.
- VI **Presidential Offer:** Trustees held robust discussion about each of the four final candidates interviewed, including reference reports and feedback received from employees and students. Background checks were conducted and returned without concerns.

It was motioned by Tom Butch and seconded by Eric Lundin to:

“Offer the presidency of Bay de Noc Community College to Dr. Nerita Hughes and begin contract negotiations with Finance Committee Chair Eric Lundin.”

Trustees extended sincere thanks to Steve Davis, Joy Hopkins, Laura Johnson and Beth Berube for their work throughout the search process.

No further discussion.

Roll Call:

Ayes: Nick Chenier, Eric Lundin, Terri Mileski, Wendy Middaugh, Steve Davis, Tom Butch, Joy Hopkins

Nays: None

Abstention: None

Motion carried unanimously.

Trustees determined a second candidate should be identified if Dr. Hughes did not accept the offer or the Board could not negotiate a successful contract with her.

It was motioned by Wendy Middaugh and seconded by Terri Mileski to:

“Offer the presidency of Bay de Noc Community College to Dr. Tony Hawkins and begin contract negotiations if Dr. Nerita Hughes does not accept the offer or the Board is unable to negotiate a successful contract with her.” No further discussion.

Roll Call:

Ayes: Steve Davis, Eric Lundin, Terri Mileski, Wendy Middaugh, Tom Butch, Nick Chenier, Joy Hopkins

Nays: None

Abstention: None

Motion carried unanimously.

Joy Hopkins contacted Dr. Nerita Hughes by phone during the meeting and offered her the presidency. Dr. Hughes responded affirmatively and was open to negotiating a contract with Eric Lundin, Finance Committee Chair, over the weekend.

A draft offer of employment for the new president was prepared by Eric Lundin and Beth Berube, within parameters discussed at the March 14, 2023, meeting. Trustees confirmed there were no changes to the parameters discussed.

Beth Berube advised that the other candidates would be contacted by the search consultant, Dr. Preston Pulliams, after the contract was signed and approved by the Board.

It was motioned by Tom Butch and seconded by Nick Chenier to:

“Extend sincere thanks to Steve Davis, Joy Hopkins, Laura Johnson, Beth Berube, and all those involved, for their work throughout the search process.”

Steve Davis and Joy Hopkins abstained. No further discussion. Motion carried unanimously.

VII Adjournment:

It was moved by Terri Mileski and seconded by Wendy Middaugh to:

“Adjourn the meeting.” No discussion. Motion carried unanimously. The meeting adjourned at 9:08 p.m. ET.

Laura L. Johnson Assistant Board Secretary	Completion Date:	Approval Date
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Joy E. Hopkins Board Chair		Approval Date
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