

**REPORT OF MINUTES**

**BOARD OF TRUSTEES  
REGULAR MEETING**

**BAY de NOC COMMUNITY COLLEGE  
Fornetti Hall  
Iron Mountain, MI**

**October 9, 2024**

- I CALL TO ORDER:** The meeting was called to order at 5:04 p.m. CT by Chair Eric Lundin.
- II ROLL CALL:**
- Roll call was taken by Laura Johnson, Assistant Board Secretary.
- Members present: Joy Hopkins, Wendy Middaugh, Nick Chenier, Terri Mileski, Eric Lundin
- Members absent: Tom Butch, Steve Davis
- Administration: Travis Blume, Cindy Gallagher, Nerita Hughes, Lynn Martinson, Amy Reddinger, Jason Sullivan
- Recorder: Laura Johnson, Assistant Board Secretary
- Guests: Iron Mountain Advisory Board Members: Jennifer Huotari, Bruce Ortteneburger, John Degenaer
- III CITIZEN INTRODUCTIONS AND COMMENTS:** None
- IV APPROVAL OF AGENDA:** The agenda was approved by unanimous consent.
- V DECLARATION OF INTEREST:** None
- VI APPROVAL OF MINUTES:** The meeting minutes from the Special and Regular Meetings on September 18, 2024, were approved by unanimous consent.
- VII PRESIDENT'S REPORT:** President Hughes reported:
- Dr. Hughes, Dr. Reddinger, and Taylor Barron participated in several conferences downstate before meeting with key legislators

and/or their staff: Sen. Anthony, Rep. Prestin Rep. Snyder, Rep. Markkanen, Sen. Washington-Rivet, and Sen. McBroom. Conversations focused on whether the capital outlay project, a manufacturing and safety hub center, could be changed without going back for reapproval since the award was based on the project scope in 2021. Other discussions were held about planning in relation to housing and mental health services as the need increases enrollment growth. Dr. Hughes suggested considering direct appropriations to institutions to fund working with community-based organizations to offer mental health.

Gov. Whitmer signed HB5803 to provide permanent MPSERS relief for colleges, lowering the employer contribution from about 21% to 15%. This will result in an ongoing cost savings for Michigan's community colleges of at least \$35M for comm college. The bill will go into effect October 1, 2025.

MiLEAP Director Dr. Beverly Walker-Griffea will be on campus this Friday and share information about MiLEAP (Michigan's new education department: Michigan Dept. of Lifelong Education, Advancement, and Potential) and programs supporting all levels of education. The College is writing for Student Success Coach and Grant Manager positions as part of MiLEAP's College Success Grants.

The final stages of implementing our revised employee organizational structure are almost complete. This realignment directly supports our strategic goals and enhances leadership, promoting operational efficiencies across all areas of the College.

**VIII BUSINESS OFFICE REPORTS:**

Vice President of Finance & Operations Lynn Martinson reviewed the financial statements ending September 30, 2024.

**IX BOARD COMMITTEE & REQUIRED ACTION:**

None

**X BOARD ACTION:**

**A Transaction Report:**

There were no questions or comments on the Transaction Report ending September 30, 2024.

On a motion made by Joy Hopkins and seconded by Wendy Middaugh:

**“The Financial Transactions for the month ending September 30, 2024, stand approved as presented to place on file.”** No discussion.

**Roll Call:**                      **Ayes:**                      Wendy Middaugh, Terri Mileski, Joy Hopkins, Nick Chenier, Eric Lundin  
**Nays:**                              None  
**Abstentions:**                  None  
Motion carried unanimously.

**B Enrollment Gap Analysis & Optimization**

**Proposal:**                      Dr. Hughes stated that the Enrollment Gap Analysis & Optimization proposal from Ferrilli to assist the College in understanding and addressing barriers to maintain and increase enrollment came after a conversation with a colleague. Proposals from Swim Digital and AACRAO were not as lucrative and Ferrilli’s proposal provides former higher ed CEOs instead of consultants to work with us.

Dr. Hughes requested board authorization to accept the proposal as presented at the cost of \$49,700.

It was motioned made by Terri Mileski and seconded by Joy Hopkins to:

**“Authorize President Hughes to accept the Enrollment Gap Analysis & Optimization proposal between Bay de Noc Community College and Ferrilli as presented at the cost of \$49,700.”** Eric confirmed with Dr. Hughes that the College has had a good relationship with Ferrilli in the past.

**Roll Call:**                      **Ayes:**                      Terri Mileski, Joy Hopkins, Nick Chenier, Wendy Middaugh, Eric Lundin  
**Nays:**                              None  
**Abstentions:**                  None  
Motion carried unanimously.

**C First Reading  
BOT Policy 1060:**

The current Board of Trustees Policy 1060 Non-Discrimination and Anti-Harassment was completely revised to reflect new law. The new policy, Policy 1060 Non-Discrimination, Anti-Harassment, and Non-Retaliation (including Title IX and Elliott-Larsen Civil Rights Act) was presented to the Board of Trustees for first reading approval.

It was moved by Nick Chenier and seconded by Wendy Middaugh to:

**“Approve first reading of Board of Trustees Policy 1060 Non-Discrimination, Anti-Harassment, and Non-Retaliation as presented and retire Policy 1060 Non-Discrimination and Anti-Harassment.”** No discussion. Motion carried unanimously.

**XI UNFINISHED BUSINESS:**

**A Second Reading:  
BOT Policy 1016:**

First reading of new board policy 1016 Campus Posting was approved at the September 18 board meeting. The policy was presented for second reading approval.

It was moved by Joy Hopkins and seconded by Terri Mileski to:

**“Approve second reading of Board of Trustees Policy 1016 Campus Posting as presented.”** No discussion. Motion carried unanimously.

**XII NEW BUSINESS:**

None

**XIII MCCA UPDATE:**

Dr. Hughes and Terri Mileski attended the MCCA Fall Board of Directors meeting on September 20. Dr. Hughes reported that there was conversation between the presidents and trustees about the consortium MCCA is working with and further discussion was tabled for the next presidents' meeting. Presentations were heard from MCAN and MiLEAP. MiLEAP is introducing a data center through an online portal to provide condensed data and centralize documents and metrics.

A Bay team attended the MCCA Student Success Summit the following week, where Lynn Martinson graduated from the MCCA Leadership Academy. Dr. Keith Curry, President of Compton College presented about his LEVEL UP report and discussed the disproportionate enrollment and retention of black males and the overall gap of student success between white and black males.

The next MCCA Legislative Committee meeting on October 18 will focus on combining what should be the legislative priorities for MCCA.

Terri Mileski added that she was very impressed with how well the MCCA meeting was run and how collaborative it was. Everyone worked together cohesively across the state. It is apparent that MCCA benefits schools of all sizes.

**XIV OTHER:**

Eric Lundin thanked the Iron Mountain Campus Advisory Board members for attending the meeting and their commitment to the College and Dickinson County.

**XV ADJOURNMENT:**

It was moved by Joy Hopkins and seconded by Wendy Middaugh to:

**“Adjourn the meeting.”** No discussion. Motion carried unanimously. The meeting adjourned at 5:20 p.m. CT.

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Laura L. Johnson Assistant Board Secretary	Completion Date	Approval Date
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Eric L. Lundin Chair	Approval Date
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