

## REPORT OF MEETING MINUTES

### BOARD OF TRUSTEES SPECIAL MEETING

BAY de NOC COMMUNITY COLLEGE  
CB Board Room 201D  
Escanaba, MI

July 8, 2024

The meeting was called to order at 4:36 p.m. ET by Board Chair Eric Lundin.

Roll call was taken by Assistant Board Secretary, Laura Johnson.

Board Members Present: Nick Chenier, Steve Davis, Joy Hopkins, Terri Mileski,  
Wendy Middaugh, Eric Lundin

Tom Butch attended by phone as a reasonable  
accommodation for a disability.

Board Member Absent: None

Administration: Nerita Hughes

Recorders: Laura Johnson, Assistant Board Secretary and Steve  
Davis, Board Secretary

Chair Eric Lundin stated the meeting was called for the personnel evaluation of President Hughes and requested a motion to move to closed session to discuss the periodic personnel evaluation of President Hughes at her request.

It was moved by Joy Hopkins and seconded by Terri Mileski to:

**“Move to closed session to consider the periodic personnel evaluation of Dr. Hughes who has requested that her periodic personnel evaluation be conducted in closed session.”** No discussion.

**Roll Call:**   **Ayes:**                 Steve Davis, Joy Hopkins, Terri Mileski, Wendy Middaugh, Nick Chenier,  
Tom Butch, Eric Lundin  
                  **Nays:**                     None  
                  **Abstentions:**         None

Motion carried unanimously.

The meeting moved to closed session at 4:38 p.m. ET. Laura Johnson departed the meeting. Steve Davis assumed recording responsibility.

The meeting moved to open session at 5:40 p.m. ET.

Trustees agreed to meet in a few weeks to review the contract language of Dr. Hughes' contract. No action was taken based upon the discussion held during the closed session.

### 3. Adjournment

It was moved by Joy Hopkins and seconded by Nick Chenier to:

**“Adjourn the meeting.”** No discussion. Motion carried unanimously.

The meeting adjourned at 5:41 p.m. ET.

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Laura L. Johnson  
Assistant Board Secretary

Completion  
Date:

Approval Date:

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Eric L. Lundin  
Chair

Approval Date:

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Stephen T. Davis  
Board Secretary

Approval Date: