

REPORT OF MEETING MINUTES

BOARD OF TRUSTEES SPECIAL MEETING

BAY de NOC COMMUNITY COLLEGE
CB Board Room 201D
Escanaba, MI

August 8, 2024

The meeting was called to order at 4:33 p.m. ET by Board Chair Eric Lundin.

Roll call was taken by Assistant Board Secretary, Laura Johnson.

Board Members Present: Nick Chenier, Steve Davis, Joy Hopkins, Terri Mileski,
Wendy Middaugh, Eric Lundin

Tom Butch attended by phone as a reasonable
accommodation for a disability.

Board Member Absent: None

Administration: Nerita Hughes

Recorders: Laura Johnson, Assistant Board Secretary and Steve
Davis, Board Secretary

Chair Eric Lundin stated the meeting was called to finalize the personnel evaluation of President Hughes and review the contract language of Dr. Hughes' contract.

Eric requested a motion to move to closed session to discuss the periodic personnel evaluation of President Hughes at her request.

It was moved by Joy Hopkins and seconded by Nick Chenier to:

“Move to closed session to consider the periodic personnel evaluation of Dr. Hughes who has requested that her periodic personnel evaluation be conducted in closed session.” No discussion.

Roll Call: **Ayes:** Steve Davis, Joy Hopkins, Terri Mileski, Wendy Middaugh, Nick Chenier,
Tom Butch, Eric Lundin

Nays: None

Abstentions: None

Motion carried unanimously.

The meeting moved to closed session at 4:34 p.m. Laura Johnson departed the meeting. Steve Davis assumed recording responsibility.

Dr. Hughes departed the closed session at 5 p.m. and was asked to join trustees in the closed session at 5:26 p.m.

The meeting moved to open session at 5:29 p.m. Chair Eric Lundin requested that the meeting minutes reflect that the Board is very pleased with Dr. Hughes' superb performance over the last year and as a result, the Board has discussed contract modifications to her contract retroactive to July 1, 2024.

It was moved by Joy Hopkins and seconded by Wendy Middaugh to:

“Authorize Chair Eric Lundin to prepare the contract modifications discussed as a result of Dr. Hughes’ positive performance review, with HR Director Beth Berube, for board approval at the Regular Board Meeting on August 21, 2024.” No further discussion. Motion carried unanimously.

3. Adjournment

It was moved by Joy Hopkins and seconded by Wendy Middaugh to:

“Adjourn the meeting.” No discussion. Motion carried unanimously.

The meeting adjourned at 5:40 p.m. ET.

Laura L. Johnson
Assistant Board Secretary

Completion
Date:

Approval Date:

Eric L. Lundin
Chair

Approval Date:

Stephen T. Davis
Board Secretary

Approval Date: