

# BAY de NOC COMMUNITY COLLEGE BOARD OF TRUSTEES POLICIES

## 1000 GENERAL ADMINISTRATION

### IT Policy Signature Form—Employees and Agents

Any file or document placed on a College-owned computer or network is subject to access pursuant to these policies, and thus, should not be regarded as private or confidential. I have read and understand the following IT Policies:

Internet and Computer Acceptable Use Policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Remote Access Policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Peer-to-Peer File Sharing Policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Password and Account Policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No

### Non-Compliance Penalties

Penalties for violation of any of the above policies will vary depending on the nature and severity of the violation. Penalties may include:

- Disciplinary action, including, but not limited to, reprimand, suspension and/or termination of employment.
- Civil or criminal prosecution under applicable state and federal law(s).

Employee or Agent Name (print): \_\_\_\_\_

Employee or Agent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### IT POLICY SIGNATURE FORM – EMPLOYEES AND AGENTS

Policy Origin Date:

02/15/2012

Procedure Origin Date:

02/15/2012

M:\Board Policies and Procedures\CURRENT Board Policies and Procedures\General\IT Signature Form-Employees.docx

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